

**Limited Tender by Prior Qualification No. 01/2020**

**Invitation to Apply for a Limited Competition Prior Qualification for hiring a  
Partner under ccTLD Globalization .CV**



**SUBJECT: Invitation to Apply within the scope of the Prior Qualification Limited Tender Procedure No. 01/2020 - Hiring a Partner to implement the ccTLD .CV Globalisation Strategy**

Dear Sirs,

The Multisectoral Economic Regulatory Agency (ARME) hereby invites you to submit your bid under the tender procedure Limited by Prior Qualification no. 02/2020, identified above, under the terms and conditions indicated below:

1. The object of this procedure is the Contracting of a Partner to implement the ccTLD .CV Globalization Strategy, by means of a financial counterpart.
2. The contracting procedure adopted follows the form of Limited Tender by Prior International Qualification.
3. The entity responsible for conducting the procedure is the Multisectoral Economic Regulatory Agency, which is based at Av. Da China, ARME Building, 5th Floor, C.P No. 892 phone +238 260 44 00/01/02/03 and fax +238 261 30 69, email address: [Concurso\\_DNS@arme.cv](mailto:Concurso_DNS@arme.cv).
4. The documents of the present Procedure will be available at ARME, located in Av. da China, ARME Building, 5<sup>th</sup> floor, Chã d'Areia, Praia, C.P. no. 892, telephone +238 260 44 00/01/02/03 and fax +238 261 30 69, from the day of publication of the notice until the end of the deadline set for the submission of proposals, between 08.00 and 16.00 and on ARME's website: [www.arme.cv](http://www.arme.cv).
5. Until the end of the deadline for the presentation of the Proposals, the interested parties may request copies of the documents of the present Procedure from ARME, located in Av. da China, Edifício ARME, 5<sup>th</sup> floor, Chã'Areia, Praia, with the +238 260 44 00/01/02/03 and fax +238 261 30 69 and with the email [Concurso\\_DNS@arme.cv](mailto:Concurso_DNS@arme.cv).
6. The services of the Contracting Entity shall send copies of the documents of the present Procedure, in paper or computer file, within a maximum period of 3 (three) days after the receipt of the request.

## INVITATION FOR TENDER

Limited Tender by Prior Qualification No. 01/2020

7. The Contracting Entity is not responsible for any delay that occurs after the copies of the documents of this Procedure have been sent.
8. The verification of the copies submitted pursuant to the preceding paragraphs shall be the responsibility of the persons concerned.
9. The procedure shall be divided into two stages, as described below:
  - a) First phase: qualification of the Candidates through the verification of the technical and financial capacity, under the terms of point 8 of the Tender Program;
  - b) Second phase: sending an invitation to the Qualified Candidates to submit Proposals for the partnership model object of the procedure, under the terms of point 18 of the Tender Program that will be implemented must provide financial compensation to the contracting entity.
10. The Partnership Model subject of the procedure, which will be implemented, shall provide financial counterparts for the contracting authority, which in turn will enable the contractor to provide domain registration service for the ccTLD .CV.
11. This Limited Tender by Previous Qualification procedure was adopted in accordance with the provisions in no. 5 of article 30 of the Public Procurement Code, under the terms foreseen facing the formation of a public service concession contract.
12. For the purposes of qualification, Candidates must meet the following requirements:
  - (a) Technical Capacity:
    - i. Exercise relevant activity in the registration, marketing and marketing of internet domains and the provision of associated services;
    - ii. To be an ICANN-accredited Registrar;
    - iii. Be an entity with registration of at least 10000 domain names.
    - iv. Have at least 5 technicians with extensive experience in domain registration;
    - v. Have a marketing team with extensive experience in Digital Marketing;
    - vi. Have at least 1 Jurist;
  - (b) Financial capacity:
    - i. Have civil liability insurance, issued by an insurance company;
    - ii. Financial statements for the last three financial years ending or for the financial years ending since its incorporation, if this occurred less than three years ago;

## INVITATION FOR TENDER

Limited Tender by Prior Qualification No. 01/2020

- iii. Indication of the turnover relating to domain registration activities for the last three financial years ending or for the financial years ending since the start of the respective activity if less than three years.
13. If the Candidate is a group, it is considered that it meets the technical and financial capacity requirements identified in point 5, provided that these are filled by one of the members of the group.
14. The Candidate may make use of the technical capacity of other entities, provided that it demonstrates that it will have the necessary resources, through the presentation of a declaration of commitment signed by the entities concerned.
15. The Applications and the accompanying documents must be delivered until **6<sup>th</sup> April, 2020**, directly at the ARME headquarters, at Av. da China, 5<sup>th</sup> floor, between 8 a.m. and 4 p.m., or sent by registered mail to the same address, provided that the reception occurs within the deadline, not being considered the Applications that arrive after the deadline and being the Applicants responsible for all delays that may occur.
16. If the elements referred to in the previous point are sent by mail, the Candidate is the only responsible for the delays that may occur, not considering the timely submission of the Application or the accompanying documents that arrive after the date and time limits referred to in the previous point, even if the corresponding envelope has been previously issued.
17. Applications must be submitted and followed up in the terms defined in points 9 and 10 of the Tender Program.
18. Candidates who meet 80 % of the following requirements and in accordance with the following score will be qualified to submit the Proposals:
  - a) Three Declarations issued by different entities, which prove the provision of domain registration services - 10 points:
    - i. With declaration of 3 entities - 10 points;
    - ii. With declaration of 2 entities - 5 points;
    - iii. With declaration of 1 entity - 1 point.
  - b) Indication of the turnover relating to the activities covered by the contract to be signed, for the last three financial years ending or for the financial years ending since the start of the respective activity if less than three years - 20 points:

## INVITATION FOR TENDER

Limited Tender by Prior Qualification No. 01/2020

$P = VN * 30 / MVN$ , where MVN is the amount of the highest turnover proposal and VN is the turnover of the proposal under assessment.

c) Documents listing more than 5000 domain names registered by the applicant - 10 points:

- i. More than 5000 registered domain names - 10 points;
- ii. 5000 registered domain names - 5 points;
- iii. Less than 5000 registered domain names - 1 point.

d) Team's curriculum vitae - 10 points

- i. 5 or more Technicians with extensive experience in domain registration, Marketing team with extensive experience in Digital Marketing and at least 1 (one) Jurist - 10 points:
- ii. Without the requirements defined in the previous item - 1 (one) point.

e) The statute of legal person that expressly states that the applicant carries out relevant activity in the registration, marketing and marketing of Internet domains and the provision of associated services - 10 points:

- i. With statute - 10 points;
- ii. No statute - 1 point.

f) Declaration of registration of the entity in ICANN - 10 points;

- i. With registration - 10 points;
- ii. No registration - 1 point.

g) Ability to use the Extensible Provisioning Protocol (EPP) - 10 points:

- i. With demonstrated capability - 10 points; and
- ii. No capacity demonstrated - 1 points.

h) Proven experience in managing DNS systems, including authoritative servers for domain names - 5 points:

- i. With proven experience - 5 points
- ii. No proven experience - 1 point.

i) Ability to configure and sign domain names with DNSSEC - 5 points:

## INVITATION FOR TENDER

Limited Tender by Prior Qualification No. 01/2020

- i. With proven experience - 5 points;
  - ii. No proven experience - 1 point.
- j) have and/or manage their own systems for the registration and management of 10-point top-level domain names – 10 points:
- i. With proven experience - 10 points
  - ii. No proven experience - 1 point.
19. Clarifications necessary for the proper understanding and interpretation of the procedural documents may be requested until **9<sup>th</sup> March, 2020**, in accordance with the provisions of Article 52 of the Public Procurement Code.
20. ARME shall provide the requested clarifications by **9<sup>th</sup> March, 2020**, and these clarifications shall be communicated to all interested parties, without identifying who requested them.
21. The Applications will be opened, in a public act, at ARME headquarters, located in Av. da China, Edifício ARME, 5<sup>th</sup> floor, Chã d'Areia, Praia, **7<sup>th</sup> April, 2020**, at 10:00.

Kind Regards,

A large, semi-transparent watermark of the ARME logo is centered on the page. It consists of the word "arme" in blue, with a red-to-orange arc above it, all enclosed within a blue circular outline.

/ **Isaias Barreto da Rosa, PhD** /  
Chairman of the Board